**Continuing Ministerial Development (CMD)**

**Grant Application Form**

The combined CMD grant is a discretionary annual allowance for licensed clergy, licensed Readers and Licensed Lay Ministers/Workers to resource their continuing ministerial development. The maximum allowance offered varies with role. See below.

CMD grants may cover: Retreat

Learning

Study

Training

Coaching

Pastoral Supervision

Spiritual Direction

other developmental support agreed with the Director of Ministry.

To facilitate a breadth of development, it is expected that a minister would use their allowance to support more than one of these aspects of ministerial development each year. For this reason, a maximum of £250 will normally be applied to grants for any one of the categories above. To exceed that for a particular item, please ask [Rob.Harrison@Coventry.Anglican.Org](mailto:Rob.Harrison@Coventry.Anglican.Org).

The fund set aside for CMD grants is limited, so it may not be possible to fulfil all applications as requested. In order to focus funds where they are most needed, we expect PCCs to co-fund ministry development where possible. In most cases, we ask that PCCs cover travel costs. However, we will consider covering travel costs where the PCC is not able to do so, or when travel is the main cost of a retreat plan. Grants are approved by the Director of Ministry & Leadership. If you have questions about whether your application is likely to be successful, please ask [Rob.Harrison@Coventry.Anglican.Org](mailto:Rob.Harrison@Coventry.Anglican.Org).

Applications should be submitted in advance and will not normally be considered after the event. Please include proof of cost or expenditure (a booking confirmation, invoice or receipt) with your application. If you have questions about how to complete the form, how to evidence your expenditure, or how much of your allowance remains, please contact [Dawn.Emery@Coventry.Anglican.Org](mailto:Dawn.Emery@Coventry.Anglican.Org).

Please complete all sections of the form below and return before the event by email to: [MDadmin@Coventry.Anglican.Org](mailto:MDadmin@Coventry.Anglican.Org).

**Allowances:** Licensed Clergy (post curacy) £400

Curates £250

Licensed Lay Ministers/Readers £200

Deans, Area Deans & Archdeacons £700

You do not need to apply for all of this allowance at once. We will keep a record of the grants you have received during the year.

**Personal Details**

|  |  |
| --- | --- |
| Name |  |
| Address |  |
| Telephone |  |
| Email |  |
| Parish |  |
| Current Role |  |

**Course, Retreat, Support or Event Details**

|  |  |
| --- | --- |
| Title/type of Course, Retreat, Support or Event |  |
| Venue |  |
| Date From (dd/mm/yyyy) |  |
| Date To (dd/mm/yyyy) |  |
| Description |  |
| Does this relate to particular objectives identified in your last MDR *(Ministry Development Review)*? |  |
| How do you expect this to benefit you and your ministry? |  |

**Costs**

|  |  |
| --- | --- |
| Cost of Course/Retreat/ Support/Event  *(please include proof)* |  |
| Other costs - please specify all costs you are applying for a grant to cover - e.g. travel, subsistence, resources. |  |
| **Total Cost** | £ |
| Contribution from the PCC |  |
| If the PCC is not contributing to this cost, please outline the circumstances. |  |
| Financial contribution from another source *(please give details)* |  |
| Personal contribution |  |
| **Grant Requested** | £ |

**Bank Details – for payment of successful applications**

|  |  |
| --- | --- |
| Name of bank |  |
| Name on account |  |
| Account number |  |
| Sort code |  |

**Privacy**

Your details will be stored securely and only used by us to contact you regarding this application and follow up. Full details of our privacy policy can be found here [Privacy Policy](https://coventry.anglican.org/privacy)

|  |  |
| --- | --- |
| **Signature/E-signature:** |  |
| **Date:** |  |

Please email your completed form to the Ministry and Leadership Team for consideration – [MDAdmin@Coventry.Anglican.org](mailto:MDAdmin@Coventry.Anglican.org)

Please ensure proof of expenditure is included as applications cannot be considered without this.