

AGENDA APRIL 2024

Diocese of Coventry Advisory Committee for the Care of Churches

Wednesday 24 April 2024

15 April 2024

Tim Latham
Secretary

- 1. **APOLOGIES**
- 2. **DECLARATIONS OF INTEREST**

Members are requested to identify those items on the agenda for which they have an interest to declare in addition to those already identified below:

Mark Evans Wood End, St Chad

- 3. **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on Wednesday 06 March 2024 (sent by email)

- 4. **MATTERS ARISING FROM THE MINUTES**

- 5. **NET ZERO TALK BY COLIN ANGUS**

- 6. **DAC NOTIFICATIONS TO NOTE ISSUED SINCE THE LAST MEETING
FOLLOWING DELEGATION TO DAC MEMBERS**

Ansley, St Lawrence {2024-094267}

**Proposals To erect a memorial for the recently approved A.B.C.R. as per
"Cross plan SQ" and "The notes"**

Date issued 12/04/2024

Berkswell, St John Baptist {C7195/2024}

Proposals PRIVATE FACULTY: Calderbank memorial

Date issued 07/03/2024

Bilton, St Mark {2024-096691}

Proposals To introduce two new memorial stones into two beds in the Garden of Remembrance, as per "Application details" document and accompanying photographs

Date issued 26/04/2024

Brailes, St George {2024-094019}

Proposals Fit a new Heating Boiler and control System as per "Heating options analysis & Statements Feb 24" and "6959 - St Georges Church Braile OX15 5HT - ML"

Date issued 19/03/2024

Chilvers Coton, All Saints {2023-093157}

Proposals Replacement (with 32' screens) the two TV Screens on the easternmost pillar of the Nave facing the Chancel, as per "AV system change S of Need" and "Comments of support from the AV adviser"

Date issued 08/03/2024

Coventry, Holy Trinity {2023-093143}

Proposals The intention is to install an AED onto a free-standing post as per "Letter confirming defib position and support to Mark" and "Defibrillator Support 1" and "Defibrillator Support 2"

Date issued 27/02/2024

Keresley, St Thomas {2024-094929}

Proposals Cleaning and maintenance for clock mechanism, as per quote from Time Assured Ltd. dated 7/2/24

Date issued 25/03/2024

Lighthorne, St Laurence {2023-092739}

Proposals Proposed sale of surplus pews, as per "Application Details" document and supporting pictures

Date issued 08/03/2024

Napton-on-the-Hill, St Lawrence {2024-095313}

Proposals Commemorative brass plaque fitted on wooden door to meeting room as per supporting images, particularly "IMG_0884", which contains the PCC resolution and wording

Date issued 25/03/2024

North Radford, St Francis of Assisi {2023-092502}

Proposals Rewiring of St Francis church, as per "Application details" document, rewiring estimate and "List of Works" document

Date issued 23/04/2024

North Radford, St Francis of Assisi {2023-090875}

Proposals CONFIRMATORY FACULTY for works granted under Interim Faculty: Replace gas boiler (year 2000) with gas boiler (year 2023), as per "Application Details" document, quote by Warmington and "Details of the boiler and due regard" document

Date issued 16/04/2024

Rugby, St Matthew and St Oswald (New Bilton), St Matthew and St Oswald {2023-093258}

Proposals Full re-ordering of the nave and chancel providing a new vestry, stage area, fire exit and special needs room plus removal of pews and rood screen; as per Schedule of works and Specification from GSS Architects, Window schedule of works and Lighting Specification.

Date issued 13/03/2024

Stoke (Coventry), St Michael {C7178/2023}

Proposals PRIVATE FACULTY: Haywood memorial

Date issued 05/03/2024

Stratford-upon-Avon, Holy Trinity {2023-093257}

Proposals Replacement of MDF Flooring over stairways and high step access to choir stalls with oak frame and panels panels, as per "2386 03 North Aisle Choir Steps as Proposed.pdf" and "2386 04 South Aisle Choir Steps as Proposed.pdf"

Date issued 11/03/2024

Warwick, St Paul {2023-089589}

Proposals Replace the lighting, as per lighting scheme by 1.3 Design dated 19/4/23

Date issued 22/04/2024

Warwick, St Paul {2024-095153}

Proposals To replace the existing AV arrangement of fixed projector and wall mounted retractable screen with 2 wall mounted TV screens as per "2024 02 03 Specification Large screen monitor system v1"

Date issued 03/04/2024

Wootton Wawen, St Peter {2024-097249}

Proposals To replace broken pane in existing leaded light to the window north elevation (choir) as per "Quotation Three Spires Glass - broken window pain"

Date issued 24/04/2024

7. NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Bilton, St Mark {2024-096691}	Grade: II*
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Proposals: To introduce two new memorial stones into two beds in the Garden of Remembrance

Project architect: No Architect consulted or engaged on the proposals

Contractor:

Total:

No. DAC meetings: 1

Last DAC meeting:

Referred to: Tim Cockell

DAC is invited to: Consider the application for a Notification of Advice

Caldecote, St Theobald and St Chad {C7230/2024}	Grade: II*	CP - 01
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Proposals: PRIVATE FACULTY: Brindley Memorial

Project architect: No Architect consulted or engaged on the proposals

Contractor:

Total:

No. DAC meetings: 1

Last DAC meeting:

Referred to:

DAC is invited to: Consider the application for a Notification of Advice

Kenilworth, St Nicholas {C7229/2024}	Grade: I	CP - 02
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Proposals: PRIVATE FACULTY: Edwards/Large memorial

<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		<i>Total:</i> _____
<i>No. DAC meetings:</i> 1		<i>Last DAC meeting:</i>
<i>Referred to:</i> Full Committee		
<i>DAC is invited to:</i> Consider the application for a Notification of Advice		

Leamington Spa, St Mary {2024-096649}	Grade: II	
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Proposals: Works of repair and maintenance following the quinquennial inspection

<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		<i>Total:</i> _____
<i>No. DAC meetings:</i> 1		<i>Last DAC meeting:</i>
<i>Referred to:</i> Mark Evans		
<i>DAC is invited to:</i> Consider the application for a Notification of Advice		

Meriden, St Laurence {2024-096363}	Grade: I	
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Proposals: Installation of projector and screen

<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		<i>Total:</i> _____
<i>No. DAC meetings:</i> 1		<i>Last DAC meeting:</i>
<i>Referred to:</i> Simon Parr		
<i>DAC is invited to:</i> Consider the application for a Notification of Advice		

South Leamington, St John Baptist {2024-095433}	Grade: II*	
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Proposals: Replace outdated lighting scheme

<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		<i>Total:</i> _____
<i>No. DAC meetings:</i> 1		<i>Last DAC meeting:</i> 06/03/2024
<i>Referred to:</i> Heather Loosemore		
<i>DAC is invited to:</i> Consider the application for a Notification of Advice		

Whitchurch, St Mary {2023-092275}	Grade: II*
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Proposals: To replace partially collapsed brick boundary wall on north side of church with stock-proof fencing masked with mixed species hedging (thorn, dogrose, beech, holly).

Project architect: No Architect consulted or engaged on the proposals

Contractor: _____

Total: _____

No. DAC meetings: 1

Last DAC meeting: _____

Referred to: Tim Cockell Nick Reading Chris Patrick David Lowe

DAC is invited to: Consider the application for a Notification of Advice

Wood End, St Chad {2024-094133}	Grade: II
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Proposals: Replace wooden benches with chairs and dispose of electric organ

Project architect: No Architect consulted or engaged on the proposals

Contractor: _____

Total: _____

No. DAC meetings: 1

Last DAC meeting: _____

Referred to: Tim Cockell Simon Bird Nigel Allcoat CBC

DAC is invited to: Consider the application for a Notification of Advice

b) Site visits

Old Milverton, St James {C7053/2023}	Grade: II	CP – 03 CP – 04 CP – 05 CP – 06
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Proposals: Construction of an extension on the West side of the church, and installation of a WC at the base of the tower

Project architect: Rodney Melville Associates

Contractor: _____

Total: _____

No. DAC meetings: 2

Last DAC meeting: 07/06/2023

Referred to: Site Visit

DAC is invited to: Support the recommendations of the report on the site visit, 16 April 2024, and to note comments from Church Buildings Council, Historic Buildings & Places and The Victorian Society

Whichford, St Michael {C7183/2024}	Grade: I	CP – 07 CP – 08 CP – 09
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Proposals: Reordering works comprising:

1. Removal and disposal of pews in North aisle
2. Installation of castors on the pews in the nave
3. Replacement of pew platforms with level floor
4. Reopening of Stourton door in North aisle
5. Possible introduction of small cupboard servery into west end of North aisle.

In relation to the Reading room:

1. Adaptation of church path to provide ramped access to the Reading Room
2. Alteration of door to improve access
3. Improvements to Reading room (Kitchen, WC, heating/insulation)

<i>Project architect:</i> Simon Bird	
<i>Contractor:</i>	
	<i>Total:</i>
<i>No. DAC meetings:</i> 2	<i>Last DAC meeting:</i> 24/01/2024
<i>Referred to:</i> Site Visit	
DAC is invited to:	Support the recommendations of the report on the site visit, 17 April 2024, and to note comments from Church Buildings Council and Historic Buildings & Places.

8. ADDITIONAL CASES

- a) Applications submitted after the agenda deadline (separate list)

9. LIST B APPLICATIONS

- a) Applications issued

Barford, St Peter {2023-093050}

Proposals Repairs to stone gate piers at entrance to main churchyard and stone slabs between the piers

Date issued 06/03/2024

Coventry, St Anne and All Saints {2023-090581}

Proposals Erect portable removable noticeboard on railings at back of church entrance to lower church hall for Nursery use

Date issued 26/03/2024

Grandborough, St Peter {2024-096899}

Proposals Installation of new notice board

Date issued 15/04/2024

Monks Kirby, St Editha {2024-096101}

Proposals Installation of Wi-Fi equipment

Date issued 03/04/2024

Newbold-on-Avon, St Botolph {2024-093911}

Proposals Repair to south aisle floor, as per schedule of works by Stephen Oliver dated 20/3/23

Date issued 25/03/2024

Stoke Heath (Coventry), St Alban {2024-096247}

Proposals Repair and repositioning of sign on church building

Date issued 15/04/2024

Stratford-upon-Avon, Holy Trinity {2024-096235}

Proposals Installation of a memorial bench by North Transept

Date issued 25/03/2024

Sutton-under-Brailes, St Thomas a Becket {2024-095717}

Proposals Replacement bench in Churchyard

Date issued 27/03/2024

Wootton Wawen, St Peter {2024-095254}

Proposals Additional name board to record name of vicar

Date issued 15/04/2024

10. GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Birdingbury, St Leonard	Peter Sheen	21/07/2020	18/03/2024	No - 44 months late
Bishop's Itchington, St Michael	Bryan Martin	05/01/2024	22/03/2024	No - Three weeks late

b) Advisers' Reports to be sent to PCCs

i) Whichford, St Michael

CP – 10

Heating Report by Peter Bemrose

DAC is invited to Authorise the Reports for dispatch to PCCs

11. ANY OTHER BUSINESS

To be notified to the Secretary not less than three working days before the meeting.

12. DATE OF FUTURE MEETINGS

Wednesday 12th June 2024 at 2pm

Wednesday 24th July 2024 at 2pm

Tuesday 30th July – DAC TOUR

Wednesday 4th September 2024 at 2pm

Wednesday 23rd October 2024 at 2pm

Wednesday 4th December 2024 at 2pm