

# MINUTES July 2022

## Diocese of Coventry Advisory Committee for the Care of Churches

### Minutes of a meeting held on Thursday 21 July 2022

6 September 2022

Tim Latham  
Secretary

- Present:** Revd. Tim Cockell (Chair)  
Mr N Allcoat                      Mr G Armitage                      Mr C Baker  
Mr P Bemrose                      Mr S Bird                      Mr K Chambers  
Mr P Platt                      Mr N Reading                      Mr P Walker
- Apologies:** Mr M Evans                      Mr C Patrick                      Mr B Sinclair  
Mr B Skingley
- In attendance:** Mr T Latham (DAC Secretary)  
Mr M Seabourne (Assistant DAC Secretary)  
Mr S Davenport (Operations Manager)  
Dr C Strachan (Church Buildings Development and Projects Officer)

#### 30/22      **OPENING PRAYER**

Tim Cockell opened the meeting with prayer.

#### 31/22      **DECLARATIONS OF INTEREST**

Mark Evans                      Alveston, St James  
Canley, St Stephen

#### 32/22      **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on 10 June 2022 were agreed.

33/21 NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Alveston, St James  
{2022-073574}

Grade:  
II

**Proposals:** 1. CONFIRMATORY FACULTY for works granted under interim faculty for the removal and renovation of the pipe organ  
2. Faculty application for reinstallation of pipe organ  
3. Faculty application for construction mezzanine floor in choir vestry as per supporting documents

**Comments:** Nigel Allcoat, Nick Reading

**Further info:** Statement of Significance and Statement of Need

**ACTION:** Return to another meeting

Alveston, St James  
{2021-067661}

Grade:  
II

**Proposals:** Allocation of church grounds for the internment of ashes

**Comments:** Peter Walker

**Delegated to:** Peter Walker

**ACTION:** Letter to PCC;  
Notification of Recommendation upon receipt of acceptable information

Birdingbury, St Leonard  
{C6888/2022}

Grade:  
II

**Proposals:** PRIVATE FACULTY: Chippendale Memorial

**Decision:** Recommend

**ACTION:** Notification of Recommendation

Canley, St Stephen  
{2022-074127}

Grade:  
Unlisted

**Proposals:** Installation of a new altar cross and new church signage

**Comments:** Simon Bird

**Delegated to:** Simon Bird

**ACTION:** Letter to PCC;  
Notification of Recommendation upon receipt of acceptable information

<b>Claverdon, St Michael and All Angels {2022-068574}</b>	<b>Grade: II</b>
<b>Proposals:</b> CONFIRMATORY FACUTLY for removal and repair of weather vane and faculty application for reinstallation	
<i>Comments:</i> Mark Evans	
<i>Decision:</i> Recommend	
<b>ACTION:</b> Notification of Recommendation	
<b>Exhall (Nuneaton Deanery), St Giles {2022-073286}</b>	<b>Grade: II*</b>
<b>Proposals:</b> Installation of AV system	
<i>Comments:</i> Brough Skingley	
<i>Delegated to:</i> Brough Skingley	
<b>ACTION:</b> Letter to PCC; Notification of Recommendation upon receipt of acceptable information	
<b>Kenilworth, St Nicholas {2022-074624}</b>	<b>Grade: I</b>
<b>Proposals:</b> Installation of new integrated Lighting System	
<i>Comments:</i> Heather Loosemore	
<i>Delegated to:</i> Heather Loosemore	
<b>ACTION:</b> Letter to PCC; Notification of Recommendation upon receipt of acceptable information	
<b>Leamington Spa, St Mary {2022-074012}</b>	<b>Grade: II</b>
<b>Proposals:</b> Replace existing heating system with a new 'wet' radiator system	
<i>Comments:</i> Peter Bemrose	
<b>ACTION:</b> Return to another meeting	
<b>Lillington, St Mary Magdalene {2022-073034}</b>	<b>Grade: II</b>
<b>Proposals:</b> Repair to Clock pendulum spring and the installation of a metal cage to prevent damage should the pendulum drop	
<i>Comments:</i> Paul Platt	
<i>Decision:</i> Recommend	
<b>ACTION:</b> Notification of Advice	

**Old Arley, St Wilfrid  
{2022-074129}**

**Grade:  
II\***

**Proposals:** Plaque to accompany tree planted by Royal British Legion to commemorate the Platinum Jubilee of Queen Elizabeth.

*Comments:* Tim Cockell

*Decision:* Recommend

**ACTION:** Notification of Recommendation

**Ratley, St Peter ad Vincula  
{2022-072292}**

**Grade:  
II\***

**Proposals:** Install sound system

*Comments:* Brough Skingley

*Delegated to:* Brough Skingley

**ACTION:** Letter to PCC;  
Notification of Recommendation upon receipt of acceptable information

**Rugby, St George  
{2022-074245}**

**Grade:  
Unlisted**

**Proposals:** Installation of air to air heat pump heating at St George's church

*Comments:* Peter Bemrose

*Delegated to:* Peter Bemrose

**ACTION:** Letter to PCC;  
Notification of Recommendation upon receipt of acceptable information

**South Leamington, St John Baptist  
{2020-057384}**

**Grade:  
II\***

**Proposals:** To fell 8-trees (sketch plan, photographs, planning permission and district council report attached as documents)

*Comments:* David Lowe, Nick Reading

*Delegated to:* David Lowe, Nick Reading

**ACTION:** Letter to PCC;  
Notification of Recommendation upon receipt of acceptable information

**Wootton Wawen, St Peter  
{2022-073010}**

**Grade:  
I**

**Proposals:** Clock repairs, repaint regild and refix clock faces

*Comments:* Paul Platt

*Decision:* Recommend

**ACTION: Notification of Recommendation**

**34/22 b) Site Visits**

**Clifton-on-Dunsmore, St Mary  
{2017-016608}**

**Grade:  
II\***

**Proposals:** Hewitt tomb

*Correspondence:* Site Visit Report by Claire Strachan

*Decision:* Recommend

**ACTION: Letter to PCC**

**35/22 LIST B APPLICATIONS**

**a) Approvals granted since the last meeting**

**Alcester, St Nicholas {2022-070112}**

**Proposals Tower stonework repairs**

*Date issued 29/06/2022*

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**Church Lawford, St Peter {2022-072411}**

**Proposals Remove two trees from the churchyard**

*Date issued 14/06/2022*

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**Rugby, St Andrew {2022-072516}**

**Proposals Replace crown staple of bell no 4 in West Tower as per details document.**

*Date issued 14/06/2022*

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**36/22 GENERAL MATTERS**

**a) Quinquennial Inspection Reports received**

<b>Church</b>	<b>Architect</b>	<b>Inspection Date</b>	<b>Report Received</b>	<b>Report complies with Scheme?</b>
Church Lawford, St Peter	Simon Bird	04/05/2022	14/07/2022	Yes
Kenilworth, St Nicholas	Mark King	04/02/2021	29/06/2022	No - 17 months late
Leamington Spa, St Mary	Sarah Baldwin	10/05/2022	29/06/2022	Yes
Long Compton, St Peter and St Paul	Mark Evans	10/06/2022	24/06/2022	Yes
Newbold-on-Stour, St David	David Pendery	08/07/2021	15/07/2022	No - 1 year late

**b) Heating Report by Peter Bemrose – Ryton-on-Dunsmore**

Support the recommendations of the report

*Recommend, with Peter's additional comments*

**c) DAC Membership**

Discuss reappointment of DAC members

*DAC Secretary to investigate process further*

**d) Quinquennial Architect**

Consider DAC advice for Camilla Finlay

*Considered suitable to inspect all churches, including major churches*

**37/22 DATE OF FUTURE MEETINGS**

DAC Tour – Tuesday 9 August 2022

**Wednesday 7 September 2022 at 10am**

Thursday 20 October 2022 at 2pm

Thursday 8 December 2022 at 2pm