

# AGENDA JULY 2022

## Diocese of Coventry Advisory Committee for the Care of Churches

Thursday 21 July 2022

11 July 2022

Tim Latham  
Secretary

- 1. **APOLOGIES**
- 2. **DECLARATIONS OF INTEREST**

Members are requested to identify those items on the agenda for which they have an interest to declare in addition to those already identified below:

Mark Evans	Alveston, St James
	Alveston, St James
	Canley, St Stephen

- 3. **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on Wednesday 8th June 2022 (sent by email)

- 4. **MATTERS ARISING FROM THE MINUTES**

- 5. **DAC NOTIFICATIONS TO NOTE ISSUED SINCE THE LAST MEETING  
FOLLOWING DELEGATION TO DAC MEMBERS  
Kenilworth, St Nicholas {2022-073400}**

<b>Proposals</b>	<b>Disposal of Pascal stand and introduction of new Pascal stand as per description of works document.</b>
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Date issued	10/06/2022
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**Shipston-on-Stour, St Edmund {2022-070486}**

<b>Proposals</b>	<b>To sell the Mouseman Table located in the church</b>
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Date issued	08/07/2022
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**Warwick, St Mary {2022-072892}**

<b>Proposals</b>	<b>CONFIRMATORY FACULTY for works carried out under interim faculty: Removal of north east stair turret chimney as per specification by Mark Stewart dated 01/02/2022</b>
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Date issued	06/06/2022
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**Wormleighton, St Peter {2021-066728}**

**Proposals** Installation of new heating system and creation of display and gathering space as per application details and supporting documents.

Date issued 06/06/2022

**6. NOTIFICATION OF ADVICE APPLICATIONS**

**a) Applications**

**Alveston, St James  
{2022-073574}**

**Grade:  
II**

**Proposals:** 1. CONFIRMATORY FACULTY for works granted under interim faculty for the removal and renovation of the pipe organ  
2. Faculty application for reinstallation of pipe organ  
3. Faculty applicaton for construction mezzanine floor in choir vestry as per supporting documents

*Project architect:* Doug Eborah

*Contractor:*

*Total:* \_\_\_\_\_

*No. DAC meetings:* 1

*Last DAC meeting:*

*Referred to:* Nigel Allcoat Nick Reading

**DAC is invited to:** Consider the application for a Notification of Advice

**Alveston, St James  
{2021-067661}**

**Grade:  
II**

**Proposals:** Allocation of church grounds for the internment of ashes

*Project architect:* No Architect consulted or engaged on the proposals

*Contractor:*

*Total:* \_\_\_\_\_

*No. DAC meetings:* 1

*Last DAC meeting:*

*Referred to:* Peter Walker

**DAC is invited to:** Consider the application for a Notification of Advice

**Birdingbury, St Leonard  
{C6888/2022}**

**Grade:  
II**

**CP – 01**

**Proposals:** PRIVATE FACULTY: Chippendale Memorial

*Project architect:* No Architect consulted or engaged on the proposals

*Contractor:*

*Total:* \_\_\_\_\_

*No. DAC meetings:* 1

*Last DAC meeting:*

*Referred to:* Full Committee

**DAC is invited to:** Consider the application for a Notification of Advice

<b>Canley, St Stephen {2022-074127}</b>	<b>Grade: Unlisted</b>
<b>Proposals: Installation of a new altar cross and new church signage</b>	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	
<i>Total:</i>	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Simon Bird Tim Cockell	
<b>DAC is invited to:</b> Consider the application for a Notification of Advice	
<b>Claverdon, St Michael and All Angels {2022-068574}</b>	<b>Grade: II</b>
<b>Proposals: CONFIRMATORY FACUTLY for removal and repair of weather vane and faculty application for reinstallation</b>	
<i>Project architect:</i> Mark King	
<i>Contractor:</i>	
<i>Total:</i>	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Mark Evans	
<b>DAC is invited to:</b> Consider the application for a Notification of Advice	
<b>Exhall (Nuneaton Deanery), St Giles {2022-073286}</b>	<b>Grade: II*</b>
<b>Proposals: Installation of AV system</b>	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	
<i>Total:</i>	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Brough Skingley	
<b>DAC is invited to:</b> Consider the application for a Notification of Advice	
<b>Leamington Spa, St Mary {2022-074012}</b>	<b>Grade: II</b>
<b>Proposals: Replace existing heating system with a new 'wet' radiator system</b>	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	
<i>Total:</i>	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Peter Bemrose	
<b>DAC is invited to:</b> Consider the application for a Notification of Advice	

<b>Lillington, St Mary Magdalene</b> <b>{2022-073034}</b>	<b>Grade:</b> <b>II</b>
<b>Proposals:</b> Repair to Clock pendulum spring and the installation of a metal cage to prevent damage should the pendulum drop	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	
<i>Total:</i>	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Paul Platt	
<b>DAC is invited to:</b> Consider the application for a Notification of Advice	
<b>Old Arley, St Wilfrid</b> <b>{2022-074129}</b>	<b>Grade:</b> <b>II*</b>
<b>Proposals:</b> Plaque to accompany tree planted by Royal British Legion to commemorate the Platinum Jubilee of Queen Elizabeth.	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	
<i>Total:</i>	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Tim Cockell	
<b>DAC is invited to:</b> Consider the application for a Notification of Advice	
<b>Ratley, St Peter ad Vincula</b> <b>{2022-072292}</b>	<b>Grade:</b> <b>II*</b>
<b>Proposals:</b> Install sound system	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	
<i>Total:</i>	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Brough Skingley	
<b>DAC is invited to:</b> Consider the application for a Notification of Advice	
<b>South Leamington, St John Baptist</b> <b>{2020-057384}</b>	<b>Grade:</b> <b>II*</b>
<b>Proposals:</b> To fell 8-trees (sketch plan, photographs, planning permission and district council report attached as documents)	
<i>Project architect:</i> Stephen Oliver	
<i>Contractor:</i>	
<i>Total:</i>	
<i>No. DAC meetings:</i> 3	<i>Last DAC meeting:</i> 08/06/2022
<i>Referred to:</i> David Lowe Archdeacon Pastor Nick Reading	
<b>DAC is invited to:</b> Consider the application for a Notification of Advice	

**b) Site Visits**

<b>Clifton-on-Dunsmore, St Mary {2017-016608}</b>	<b>Grade: II*</b>	<b>CP – 02</b>
<b>Proposals: Hewitt tomb</b>		
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<i>Project architect:</i> William Assheton		
<i>Contractor:</i>		
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<i>Total:</i> _____		
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<i>No. DAC meetings:</i> 2	<i>Last DAC meeting:</i> 18/07/2019	
<i>Referred to:</i> Full Committee Full Committee		
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<b>DAC is invited to:</b> Support the recommendations of the report on the site visit, 30 June 2022.		
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**7. LIST B APPLICATIONS**

**a) Approvals granted since the last meeting**

**Alcester, St Nicholas {2022-070112}**

**Proposals Tower stonework repairs**

Date issued 29/06/2022

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**Church Lawford, St Peter {2022-072411}**

**Proposals Remove two trees from the churchyard**

Date issued 14/06/2022

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**Rugby, St Andrew {2022-072516}**

**Proposals Replace crown staple of bell no 4 in West Tower as per details  
document.**

Date issued 14/06/2022

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**8. GENERAL MATTERS**

**a) Quinquennial Inspection Reports received**

<b>Church</b>	<b>Architect</b>	<b>Inspection Date</b>	<b>Report Received</b>	<b>Report complies with Scheme?</b>
Church Lawford, St Peter	Simon Bird	04/05/2022	14/07/2022	Yes
Kenilworth, St Nicholas	Mark King	04/02/2021	29/06/2022	No - 17 months late
Leamington Spa, St Mary	Sarah Baldwin	10/05/2022	29/06/2022	Yes
Long Compton, St Peter and St Paul	Mark Evans	10/06/2022	24/06/2022	Yes
Newbold-on-Stour, St David	David Pendery	08/07/2021	15/07/2022	No - 1 year late

**b) Heating Report by Peter Bemrose – Ryton-on-Dunsmore**

**CP – 03**

Support the recommendations of the report

**c) DAC Membership**

Discuss reappointment of DAC members

**d) Quinquennial Architect**

Consider DAC advice for Camilla Finlay

**9. ANY OTHER BUSINESS**

To be notified to the Secretary not less than three working days before the meeting.

**10. DATE OF FUTURE MEETINGS**

DAC Tour – Tuesday 9 August 2022

**Wednesday 7<sup>th</sup> September 2022 at 10am (Zoom)**

Thursday 20 October 2022 at 2pm **(In person)**

Thursday 8 December 2022 at 2pm **(Zoom)**