

MINUTES June 2022

Diocese of Coventry Advisory Committee for the Care of Churches

Minutes of a meeting held on Wednesday 8 June 2022

20 July 2022

Tim Latham
Secretary

- Present:** Revd. Tim Cockell (Chair)
Mr G Armitage Mr C Baker Mr P Bemrose
Mr P Walker
- Apologies:** Mr N Allcoat Mr S Bird Mr K Chambers
Mr M Evans Mr N Reading Mr C Patrick
Mr P Platt Mr B Sinclair Mr B Skingley
Mr M Stewart
- In attendance:** Mr T Latham (DAC Secretary)
Mr S Davenport (Operations Manager)
Dr C Strachan (Church Buildings Development and Projects Officer)

23/22 **OPENING PRAYER**

Tim Cockell opened the meeting with prayer.

24/22 **DECLARATIONS OF INTEREST**

Mark Evans	Willenhall, St John the Divine
Peter Walker	Bidford-on-Avon, St Laurence
	Temple Grafton, St Andrew
	Wixford, St Milburga

25/22 **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on 28 April 2022 were agreed.

26/21 NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Bidford-on-Avon, St Laurence
{2022-073408}

Grade:
II

Proposals: Repairs to Tower Roof and Gutter

Comments: Mark Evans

Decision: Recommend

ACTION: Notification of Recommendation

Eastern Green, St Andrew
{2021-067432}

Grade:
Local

Proposals: Changes to porch and church entrance

Correspondence: Chancellor's Conditions

Comments: Simon Bird

Decision: Recommend

ACTION: Letter to PCC; Registrar

Hatton, Holy Trinity
{C6870/2022}

Grade:
II*

Proposals: PRIVATE FACULTY: Colledge Memorial

Decision: No objection

Advice: The memorial could not be unqualifiedly recommended, as gold lettering and polished granite are not permitted under the Churchyard Regulations.

ACTION: Notification of No Objection

Idlicote, St James the Great
{C6869/2022}

Grade:
II*

Proposals: RETROSPECTIVE PRIVATE FACULTY: Eckersley Memorial

Decision: Recommend

Conditions: That the memorial is fixed in accordance with BS8415

ACTION: Notification of Recommendation

Kenilworth, St Nicholas {2022-073400}	Grade: I
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Proposals: Disposal of Pascal stand as per description of works document.

Comments: Tim Cockell

Decision: Recommend

Advice: While the Committee was content that the stand could be disposed of, there was some concern given to the manner of its disposal. The Committee was of the opinion that the wood ought not be thrown away but reused or given to a business or individual who may make use of it.

ACTION: Notification of Recommendation

Shottery, St Andrew {2022-072655}	Grade: II
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Proposals: Installation of small marble memorial plaque in church

Comments: Mark Stewart

Decision: Recommend

ACTION: Notification of Recommendation

Southam, St James {2022-071345}	Grade: I
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Proposals: Excavation of churchyard by boundary wall

Comments: Chris Patrick

Delegated to: Chris Patrick

ACTION: Letter to PCC; Notification of Recommendation upon receipt of acceptable information

Stoke (Coventry), St Michael {2020-056713}	Grade: II*
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Proposals: Roofing works

Comments: Simon Bird

Delegated to: Simon Bird

ACTION: Letter to PCC; Notification of Recommendation upon receipt of acceptable information

**Willenhall, St John the Divine
{2022-072111}**

**Grade:
II**

Proposals: RETROSPECTIVE FACULTY: Installation of new drainage out back of hall

Comments: Nick Reading

Decision: No objection

Advice: The application could not be unqualifiedly recommended, as the work was carried out without the Chancellor's consent.

ACTION: Notification of No Objection

b) Site Visits

**Stratford-upon-Avon, Holy Trinity
{C6802/2022}**

**Grade:
I**

Proposals: South Atrium development

Correspondence: Site Visit Report by Claire Strachan

Decision: Recommend

ACTION: Letter to PCC

27/22 LIST B APPLICATIONS

a) Approvals granted since the last meeting

Bilton, St Mark {2022-072080}

Proposals Installation of Bird Boxes in the churchyard

Date issued 28/05/2022

Hampton Lucy, St Peter ad Vincula {2022-069126}

Proposals Removal of tree in churchyard

Date issued 30/05/2022

Hampton Lucy, St Peter ad Vincula {2022-071075}

Proposals Tree works

Date issued 28/05/2022

28/22 GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Brinklow, St John Baptist	Steven Matthews	14/04/2022	27/04/2022	Yes
Burton Hastings, St Botolph	Steven Matthews	26/04/2022	28/04/2022	Yes
Willenhall, St John the Divine	Mark Evans	23/05/2022	30/05/2022	Yes

b) DAC Meetings

i) Next meeting location

It was confirmed that the next meeting would be at St James, Styvechale

ii) September date

It was agreed that the date would

c) DAC Membership

DAC Secretary to check constitution for process of reappointment

29/22 DATE OF FUTURE MEETINGS

Wednesday 8th June 2022 at 10am

Thursday 21 July 2022 at 2pm

DAC Tour – Tuesday 9 August 2022

Wednesday 7 September 2022 at 10am

Thursday 20 October 2022 at 2pm

Thursday 8 December 2022 at 2pm