

# MINUTES April 2022

## Diocese of Coventry Advisory Committee for the Care of Churches

Minutes of a meeting held on Thursday 28 April 2022

07 June 2022

Tim Latham  
Secretary

**Present:** Revd. Stella Bailey (Chair)  
Mr N Allcoat                      Mr G Armitage                      Mr C Baker  
Mr P Bemrose                      Mr S Bird                      Mr K Chambers  
Mr M Evans                      Mr C Patrick                      Mr P Platt  
Mr N Reading                      Mr M Stewart                      Mr P Walker

**Apologies:** Dr C Brown                      Dr H Loosemore                      Mr D Lowe  
Mr N Molyneux                      Mr B Skingley                      Mr B Sinclair

**In attendance:** Mr T Latham (DAC Secretary)  
Mr S Davenport (Operations Manager)  
Dr C Strachan (Church Buildings Development and Projects Officer)

### 15/22      **OPENING PRAYER**

Peter Walker opened the meeting with prayer.

### 16/22      **DECLARATIONS OF INTEREST**

Simon Bird                      Wolston, St Margaret  
Peter Walker                      Exhall (Alcester Deanery), St Giles  
    Temple Grafton, St Andrew  
    Wixford, St Milburga

### 17/22      **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on 10 March 2022 were agreed.

18/21 NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

**Chapelfields (Coventry), St Mary Magdalen** **Grade:**  
**{2022-070558}** **Unlisted**

**Proposals:** Installation of an Icon

*Comments:* Stella Bailey

*Decision:* Recommend

**ACTION: Notification of Recommendation**

**Corley, No Dedication** **Grade:**  
**{C6853/2022}** **II\***

**Proposals:** PRIVATE FACULTY: Yates memorial

*Decision:* No object

*Advice:* The memorial could not be unqualifiedly recommended as gold lettering is not permitted within the Churchyard Regulations.

**ACTION: Notification of No Objection**

**Exhall (Alcester Deanery), St Giles** **Grade:**  
**{C6836/2022}** **II**

**Proposals:** Clock mechanism repair and clean and dial restoration

*Comments:* Paul Platt

*Decision:* Recommend

**ACTION: Notification of Recommendation**

**Haselor, St Mary and All Saints** **Grade:**  
**{2022-071465}** **II\***

**Proposals:** Area for the Burial of Cremated Remains

*Comments:* Stella Bailey

*Delegated to:* Peter Walker

**ACTION: Letter to PCC;  
Notification of Recommendation upon receipt of  
acceptable information**

**Ladbroke, All Saints** **Grade:**  
**{2022-071407}** **I**

**Proposals:** Underground investigation by buttresses

*Comments:* Mark Evans

*Decision:* Recommend

**ACTION: Notification of Recommendation**

**Leek Wootton, All Saints**  
**{2021-058701}**

**Grade:**  
**II**

**Proposals:** Heating system renovation

*Comments:* Colin Bemrose, Peter Bemrose

*Decision:* Recommend

**ACTION:** Notification of Recommendation

**Lillington, St Mary Magdalene**  
**{2022-069578}**

**Grade:**  
**II**

**Proposals:** Felling and removal of Laurel Tree in lower churchyard

*Comments:* David Lowe

*Decision:* Recommend

**ACTION:** Notification of Recommendation

**Lillington, St Mary Magdalene**  
**{2022-071561}**

**Grade:**  
**II**

**Proposals:** Erection of a memorial obelisk for the Garden of Rest

*Comments:* Mark Evans

*Delegated to:* Mark Evans

**ACTION:** Letter to PCC;  
Notification of Recommendation upon receipt of acceptable information

**Monks Kirby, St Editha**  
**{C6703/2021}**

**Grade:**  
**I**

**Proposals:** PRIVATE FACULTY;  
Replacement of memorial to Mary Feilding to restore it to its original appearance  
ADDITIONAL DETAIL: Final proposal, including plaque

*Correspondence:* Registry

*Decision:* Recommend

*Conditions:*

1. That wording option B was used
2. That the plaque should be placed inside the kerb stones at the foot of the cross

**ACTION:** Letter to PCC

**Moreton Morrell, Holy Cross**  
**{C6852/2022}**

**Grade:**  
**II\***

**Proposals:** RETROSPECTIVE FACULTY for works carried out without Chancellor's consent: retain the Rainbow bench colour

*Comments:* Stella Bailey

*Decision:* No Recommend

*Advice:* The application could not be recommended because the bench was painted without the Chancellor's consent, painting it in this way falls outside of the churchyard regulations and is inconsistent with anything else in the churchyard.

**ACTION: Notification of No Recommendation**

**Offchurch, St Gregory**  
**{C6850/2022}**

**Grade:**  
**II\***

**Proposals:** PRIVATE FACULTY: Hartog Memorial

*Decision:* No object

*Advice:* The memorial could not be unqualifiedly recommended as the memorial did not contain as specific reference to the Christian hope

**ACTION: Notification of No Objection**

**Pillerton Hersey, St Mary**  
**{2021-067589}**

**Grade:**  
**II\***

**Proposals:** Underpinning of the buttress on the South West Tower as per specification and drawing AD02 by Graeme Beamish

*Comments:* Mark Stewart

*Delegated to:* Mark Stewart

**ACTION: Letter to PCC;  
Notification of Recommendation upon receipt of acceptable information**

**Temple Grafton, St Andrew**  
**{2022-070464}**

**Grade:**  
**II**

**Proposals:** Safety screen, chimney rebuild, stonework and plumbing repairs

*Comments:* Nick Reading

*Decision:* Recommend

**ACTION: Notification of Recommendation**

**Wixford, St Milburga  
{2021-064130}**

**Grade:  
II\***

**Proposals:** Additional of a plaque reading In loving memory of Roger Blundell to previous faculty application for a cherry tree. Approx size 15 cms x 10 cms

*Comments:* Mark Stewart

*Decision:* Recommend

**ACTION: Notification of Recommendation**

**Wixford, St Milburga  
{2022-071136}**

**Grade:  
II\***

**Proposals:** RETROSPECTIVE FACULTY: Approval for previous plastering and lead work

*Comments:* Nick Reading

*Delegated to:* Nick Reading

**ACTION: Letter to PCC;  
Notification of Recommendation upon receipt of acceptable information**

**Wolston, St Margaret  
{2022-070816}**

**Grade:  
I**

**Proposals:** Disposal of choir pews

*Comments:* Stella Bailey, Mark Evans

*Decision:* Recommend

**ACTION: Notification of Recommendation**

**19/22 LIST B APPLICATIONS**

**a) Approvals granted since the last meeting**

**Allesley, All Saints {2022-069067}**

**Proposals** Planting of 10 trees and 4 bushes in the woodland cemetery

**Date issued** 02/03/2022

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**Ansley, St Lawrence {2022-069534}**

**Proposals** Ugly and hazardous pruning stubs on cypresses trees

**Date issued** 10/03/2022

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**Aston Cantlow, St John Baptist {2022-070724}**

**Proposals** Repairs to great organ sound board

Date issued 31/03/2022

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**Bilton, St Mark {2022-068421}**

**Proposals** Tree work on 15 trees within the churchyard

Date issued 18/03/2022

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**Clifton-on-Dunsmore, St Mary {2022-070297}**

**Proposals** To remove two dying silver birch trees suffering from phytophthora from the churchyard

Date issued 24/03/2022

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**Ladbroke, All Saints {2022-070082}**

**Proposals** Aisle roofs - unpick and correctly fix lead sheets

Date issued 31/03/2022

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**Morton Bagot, Holy Trinity {2021-065334}**

**Proposals** To fit handrail to existing lychgate

Date issued 18/03/2022

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**Morton Bagot, Holy Trinity {2022-071004}**

**Proposals** Like for like restoration and repairs to the lychgate

Date issued 18/03/2022

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**Old Milverton, St James {2022-068977}**

**Proposals** Phase 2 of 3: Restoration Church Tower exterior stonework

Date issued 03/03/2022

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**Oxhill, St Laurence {2021-065154}**

**Proposals** Remove a tree which is damaging a boundary wall

Date issued 18/03/2022

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**Wellesbourne, St Peter {2022-069284}**

**Proposals** Planting new hornbeam tree

Date issued 24/03/2022

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**20/22 GENERAL MATTERS**

**a) Quinquennial Inspection Reports received**

<b>Church</b>	<b>Architect</b>	<b>Inspection Date</b>	<b>Report Received</b>	<b>Report complies with Scheme?</b>
Ratley, St Peter ad Vincula	Mark Evans	25/02/2022	01/04/2022	Yes
Frankton, St Nicholas	Steven Matthews	01/03/2022	10/03/2022	Yes
Ratley, St Peter ad Vincula	Mark Evans	25/02/2022	01/04/2022	Yes

**b) DAC Chair**

Tim Cockell was appointed as Interim Chair

**c) Organ Report by Nigel Allcoat – Coventry, Holy Trinity**

The DAC recommended the report

**22/22 DATE OF FUTURE MEETINGS**

**Wednesday 8<sup>th</sup> June 2022 at 10am**

Thursday 21 July 2022 at 2pm

DAC Tour – Tuesday 9 August 2022

Thursday 1 September 2022 at 2pm

Thursday 20 October 2022 at 2pm

Thursday 8 December 2022 at 2pm