

**AGENDA
MARCH 2022**

**Diocese of Coventry
Advisory Committee for the Care of Churches**

Thursday 10 March 2022

1 March 2022

Tim Latham
Secretary

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST**

Members are requested to identify those items on the agenda for which they have an interest to declare in addition to those already identified below:

Mark Evans	Canley, St Stephen Canley, St Stephen Tredington, St Gregory Westwood, St John Baptist Willoughby, St Nicholas
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- 3. MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on Thursday 27 January 2022 (sent by email)

- 4. MATTERS ARISING FROM THE MINUTES**

- 5. DAC NOTIFICATIONS TO NOTE ISSUED SINCE THE LAST MEETING
FOLLOWING DELEGATION TO DAC MEMBERS**

Bilton, St Mark {2022-068509}

Proposals Sectional felling of live tree

Date issued 07/02/2022

Bourton-on-Dunsmore, St Peter {C6720/2021}

**Proposals PRIVATE FACULTY APPLICATION:
Additional inscription on the memorial to John Parnaby to
record relationship with Basia Kurzweil**

Date issued 18/02/2022

Brailes, St George {2021-064842}

**Proposals WINDERTON, ST PETER & ST PAUL: Installation of French
drain**

Date issued 28/01/2022

Brinklow, St John Baptist {2021-066644}

Proposals **Removal of defective cement render to south aisle as per specification by Steven Matthews dated October 2021**

Date issued 28/01/2022

Bulkington, St James {2021-067258}

Proposals **Installation of a small brass plaque on interior vestry wall as per supporting documents**

Date issued 28/01/2022

Lillington, St Mary Magdalene {2021-065694}

Proposals **Permanent removal of five pews from the church**

Date issued 10/02/2022

Shottery, St Andrew {2022-068468}

Proposals **The replacement of the interior lighting in the church with a modern programmable LED lighting system as per specification by AJ Smith dated 5/1/22**

Date issued 11/02/2022

Stratford-upon-Avon, Holy Trinity {2021-068289}

Proposals **Two Trees commemorating the burial of Judith and Hamnet Shakespeare**

Date issued 14/02/2022

Styvechale, St James {2021-067898}

Proposals **The laying flat of an unstable headstone on grave G2 (Sinclair) - see attached plans (and photograph) in Supporting Documents for location.**

Date issued 28/01/2022

Tredington, St Gregory {C6782/2021}

Proposals **PRIVATE FACULTY APPLICATION:
Replacement of the temporary memorials to Best Walter and Louisa Best with a permanent memorial**

Date issued 18/02/2022

Warwick, St Mary {2021-068224}

Proposals To install/replace additional telecommunications equipment to facilitate with the deployment of 5G for H3G Ltd

Date issued 31/01/2022

Wolfhamcote, St Peter {2021-067704}

Proposals Installation of a freestanding waystation

Date issued 26/01/2022

6. NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Ansley, St Lawrence {2022-069795}	Grade: II*
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Proposals: Improve lighting inside and outside the church

Project architect: No Architect consulted or engaged on the proposals

Contractor:

Total: _____

No. DAC meetings: 1

Last DAC meeting:

Referred to: Heather Loosemore

DAC is invited to: Consider the application for a Notification of Advice

Bilton, St Mark {2022-069418}	Grade: II*
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Proposals: Convert Church Clock to Automatic Winding from Manual Winding due to accessibility of the winding mechanism as per quotation by Smiths of Derby dated 26th March 2021

Project architect: No Architect consulted or engaged on the proposals

Contractor:

Total: _____

No. DAC meetings: 1

Last DAC meeting:

Referred to: Paul Platt

DAC is invited to: Consider the application for a Notification of Advice

Canley, St Stephen {2019-035016}	Grade: Unlisted
Proposals: RETROSPECTIVE FACULTY: Donation of an unused monstrance to St Mary Magdalen, Chapelfields	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i> _____	
<i>Total:</i> _____	
<i>No. DAC meetings:</i> 2 <i>Last DAC meeting:</i> 30/05/2019	
<i>Referred to:</i> Full Committee	
DAC is invited to: Consider the application for a Notification of Advice	
Canley, St Stephen {2022-069809}	Grade: Unlisted
Proposals: Replacement of external vestry door	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i> _____	
<i>Total:</i> _____	
<i>No. DAC meetings:</i> 1 <i>Last DAC meeting:</i>	
<i>Referred to:</i>	
DAC is invited to: Consider the application for a Notification of Advice	
Foleshill, St Laurence {C6797/2022}	Grade: II*
Proposals: Disposal of 4 old choir pews, 2 choir pew ledges & side chapel communion rail, old piano and minister pews, book case and 2 cupboards	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i> _____	
<i>Total:</i> _____	
<i>No. DAC meetings:</i> 1 <i>Last DAC meeting:</i>	
<i>Referred to:</i> Archdeacon Pastor Mark Stewart	
DAC is invited to: Consider the application for a Notification of Advice	
Leek Wootton, All Saints {C6796/2022}	Grade: II CP – 01
Proposals: PRIVATE FACULTY: Kerr memorial	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i> _____	
<i>Total:</i> _____	
<i>No. DAC meetings:</i> 1 <i>Last DAC meeting:</i>	
<i>Referred to:</i> Full Committee	
DAC is invited to: Consider the application for a Notification of Advice	

Mappleborough Green, Holy Ascension {2022-068392}	Grade: II	
Proposals: Fit rainwater diverters on two downpipes		
<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>		
	<i>Total:</i> _____	
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Simon Bird	
DAC is invited to:	Consider the application for a Notification of Advice	
Oxhill, St Laurence {C6795/2022}	Grade: I	CP – 02
Proposals: PRIVATE FACULTY: Taylor memorial		
<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>		
	<i>Total:</i> _____	
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Full Committee	
DAC is invited to:	Consider the application for a Notification of Advice	
Priors Hardwick, St Mary {C6656/2021}	Grade: II*	CP – 03 CP – 04 CP – 05
Proposals: Re-ordering, WC, servery, heating		
<i>Project architect:</i>	Bryan Martin	
<i>Contractor:</i>		
	<i>Total:</i> _____	
<i>No. DAC meetings:</i>	4	<i>Last DAC meeting:</i> 02/09/2021
<i>Referred to:</i>	Full Committee	
DAC is invited to:	To consider the documents for pre-application advice	
Radway, St Peter {2022-068952}	Grade: II	
Proposals: Install disabled access		
<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>		
	<i>Total:</i> _____	
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Mark Evans Charles Higgins	
DAC is invited to:	Consider the application for a Notification of Advice	

Rugby, St Andrew {2022-068398}	Grade: II*	
Proposals: Repair to damaged grave vault		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i> _____		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 1 <i>Last DAC meeting:</i>		
<i>Referred to:</i> Mark Evans Chris Patrick		
DAC is invited to: Consider the application for a Notification of Advice		
Stratford-upon-Avon, Holy Trinity {C6802/2022}	Grade: I	CP – 06
Proposals: South Atrium		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i> _____		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 1 <i>Last DAC meeting:</i>		
<i>Referred to:</i> Mark Evans		
DAC is invited to: Consider the Statement of Need for pre-application advice		
Tredington, St Gregory {2022-069255}	Grade: I	
Proposals: Work on bells and access to bells		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i> _____		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 1 <i>Last DAC meeting:</i>		
<i>Referred to:</i> Keith Chambers Nick Reading		
DAC is invited to: Consider the application for a Notification of Advice		
Wellesbourne, St Peter {2021-062221}	Grade: II*	
Proposals: New storage cupboards, barrier matting and an additional toilet		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i> _____		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 1 <i>Last DAC meeting:</i>		
<i>Referred to:</i> Nick Reading		
DAC is invited to: Consider the application for a Notification of Advice		

Westwood, St John Baptist {2022-068499}	Grade: II
Proposals: To replace the flat roof on the extension at the church	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i> _____	
<i>Total:</i> _____	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i> _____
<i>Referred to:</i> Mark Stewart Simon Bird	
DAC is invited to: Consider the application for a Notification of Advice	

Willoughby, St Nicholas {2021-063142}	Grade: II*
Proposals: RETROSPECTIVE FACULTY: For existing burial of ashes	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i> _____	
<i>Total:</i> _____	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i> _____
<i>Referred to:</i> Stella Bailey	
DAC is invited to: Consider the application for a Notification of Advice	

b) Site Visits

Bishop's Tachbrook, St Chad {C6815/2022}	Grade: I	CP – 07
Proposals: 1. Introduction of TV screen at front of nave (west side of chancel arch) 2. Alterations to tower and South porch entrances including refixing of wooden doors and installation of glass doors 3. West end reordering and improvement of access to WC		
<i>No. DAC meetings:</i> 1		
<i>Last DAC meeting:</i> _____		
<i>Referred to:</i> Full Committee		
DAC is invited to: Support the recommendations of the report on the site visit, 17 February 2022.		

7. LIST B APPLICATIONS

a) Approvals granted since the last meeting

Ansley, St Lawrence {2022-068927}

Proposals Repair of white altar cloth

Date issued 18/02/2022

Marton, St Esprit {2022-068727}

Proposals Plant a tree to celebrate Her Majesty's Platinum Jubilee with no plaque.

Date issued 08/02/2022

Newbold-on-Stour, St David {2021-067133}

Proposals Removal of a row of 10 overgrown and dangerous Leylandii trees

Date issued 19/01/2022

Nuneaton, St Nicolas {2022-069959}

Proposals ADDITIONAL MATTERS ORDER: New Altar Cloth

Date issued 18/02/2022

8. GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Charlecote, St Leonard	Stephen Oliver	15/12/2021	05/02/2022	Yes
Cubbington, St Mary	Simon Bird	10/11/2021	02/02/2022	No - 3 weeks
Honington, All Saints	Trevor Edwards	06/10/2021	09/02/2022	No - four months late
Kineton, St Peter	David Pendery	15/04/2021	24/01/2022	No - No DAC checklist and 9 months late
Langley, St Mary	Steven Matthews	02/02/2022	22/02/2022	Yes
Pailton, St Denys	Steven Matthews	08/02/2022	22/02/2022	Yes
Wolverton, St Mary the Virgin	Steven Matthews	15/02/2022	22/02/2022	Yes

b) DAC Tour

CP - 08

Agree the itinerary for the DAC Tour

c) Future meetings

Discuss locations for future DAC meetings

9. ANY OTHER BUSINESS

To be notified to the Secretary not less than three working days before the meeting.

10. DATE OF FUTURE MEETINGS

Thursday 10 March 2022 at 2pm

Thursday 28 April 2022 at 2pm

Wednesday 8th June 2022 at 10am

Thursday 21 July 2022 at 2pm

DAC Tour – Tuesday 9 August 2022

Thursday 1 September 2022 at 2pm

Thursday 20 October 2022 at 2pm

Thursday 8 December 2022 at 2pm