

MINUTES January 2022

Diocese of Coventry Advisory Committee for the Care of Churches

Minutes of a meeting held on Thursday 27 January 2022

09 March 2022

Tim Latham
Secretary

- Present:** Revd. Stella Bailey (Chair)
Ven Sue Field, Archdeacon Pastor
Mr N Allcoat Mr G Armitage Mr C Baker
Mr P Bemrose Mr S Bird Mr K Chambers
Mr C Patrick Mr N Reading Mr M Stewart
Mr P Walker
- Apologies:** Dr C Brown Mr M Evans Dr H Loosemore
Mr D Lowe Mr N Molyneux Mr P Platt
Mr B Skingley Mr B Sinclair
- In attendance:** Mr S Davenport (Operations Manager)
Mr T Latham (Acting DAC Secretary)
Dr C Strachan (Church Buildings Development and Projects Officer)

1/22 **OPENING PRAYER**

The Archdeacon Pastor opened the meeting with prayer.

2/22 **DECLARATIONS OF INTEREST**

Mark Evans Tredington, St Gregory
 Willoughby, St Nicholas
Mark Stewart Warwick, St Mary

3/22 **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on 10 December 2022 were agreed.

4/21 NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Bilton, St Mark **Grade:**
{2022-068509} **II***

Proposals: Sectional felling of live tree

Delegated to: David Lowe

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Bourton-on-Dunsmore, St Peter **Grade:**
{C6720/2021} **II**

Proposals: PRIVATE FACULTY APPLICATION:
Additional inscription on the memorial to John Parnaby to record relationship with Basia Kurzweil

Decision: No Object

Conditions: That the initials "JCK" must be spelled out on the memorial in full

Advice: The memorial could not be unqualifiedly recommended as the Committee were concerned about the pastoral impact of having the petitioner's inscription put on the memorial without the family's knowledge. The Committee also noted that the space where the inscription is proposed to be put may be intended for other relatives.

ACTION: Notification of No Objection

Bourton-on-Dunsmore, St Peter **Grade:**
{2022-069062} **II**

Proposals: Mains water supply

Comments: Nick Reading

Delegated to: Nick Reading

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Brailes, St George **Grade:**
{2021-064842} **I**

Proposals: WINDERTON, ST PETER & ST PAUL: Installation of French drain

Comments: Mark Stewart, Chris Patrick

Decision: Recommend

ACTION: Notification of Recommendation

Brinklow, St John Baptist **Grade:**
II*
{2021-066644}

Proposals: Removal of defective cement render to south aisle as per specification by Steven Matthews dated October 2021

Comments: Nick Reading

Decision: Recommend

ACTION: Notification of Recommendation

Bulkington, St James **Grade:**
II*
{2021-067258}

Proposals: Installation of a small brass plaque on interior vestry wall commemorating donation for substantial repairs given in memory of late parishioner

Comments: Archdeacon Pastor, Mark Stewart

Decision: Recommend

ACTION: Notification of Recommendation

Harbury, All Saints **Grade:**
II
{2020-057033}

Proposals: Replacement of heating system
Replacement of lighting
Introduction of AV System
Repairs to tower

Correspondence: Victorian Society

ACTION: None

Leamington Spa, Holy Trinity **Grade:**
II
{C6729/2021}

Proposals: Development Project (details TBC)

Correspondence: Site Visit Report 19/01/22

Advice: Support the recommendation of the site visit

ACTION: Letter to PCC

Meriden, St Laurence **Grade:**
I
{2021-067176}

Proposals: Replacement of old light fittings with new LED units

Delegated to: Heather Loosemore

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Shottery, St Andrew **Grade:**
II
{2022-068468}

Proposals: Replacement of interior lighting in the church

Comments: Heather Loosemore

Delegated to: Heather Loosemore

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Stratford-upon-Avon, Holy Trinity **Grade:**
I
{2021-068289}

Proposals: Two Trees commemorating the burial of Judith and Hamnet Shakespeare

Comments: David Lowe

Decision: Recommended

Conditions: That a plan of the exact locations is submitted to the DAC Ecological Adviser

ACTION: Notification of Recommendation

Styvechale, St James **Grade:**
II
{2021-067898}

Proposals: Laying flat of unstable grave headstone

Comments: Archdeacon Pastor

Decision: Recommend

ACTION: Notification of Recommendation

Tredington, St Gregory **Grade:**
I
{C6782/2021}

Proposals: PRIVATE FACULTY APPLICATION:
Replacement of the temporary memorials to Walter Best and Louisa Best with a permanent memorial

Decision: No object

Advice: The memorial could not be unqualifiedly recommended as the memorial should not be written all in capital letters. The Committee also recommended that the new memorial be placed in a neutral location, rather than the proposed and that the spelling of the names on the memorial is checked, as what is proposed is inconsistent with what is already in the churchyard.

ACTION: Notification of No Objection

Warwick, St Mary
{2021-068224}

Grade:
I

Proposals: To install/replace additional telecommunications equipment to facilitate with the deployment of 5G for H3G Ltd

Comments: Mark Evans

Delegated to: Heather Loosemore

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

5/22

LIST B APPLICATIONS

a) Approvals granted since the last meeting

Chilvers Coton, All Saints {2021-067843}

Proposals Felling of Lime Tree (T10) to facilitate the re-building of the churchyard wall by Nuneaton & Bedworth Borough Council

Date issued 14/12/2021

Newbold-on-Stour, St David {2021-067358}

Proposals Installation of a 2nd noticeboard

Date issued 12/01/2022

Stratford-upon-Avon, Holy Trinity {2021-068288}

Proposals Queens Green Canopy

Date issued 18/01/2022

Tysoe, Assumption of the Blessed Virgin Mary {2021-067726}

Proposals Additional lightning conductor by west south west buttress of tower to comply with BSEN62305

Date issued 13/12/2021

Willenhall, St John the Divine {2021-067761}

Proposals Replacement of cracked panel of glass to repair front window of church on a like-for-like basis

Date issued 17/12/2021

6/22 GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Alcester, St Nicholas	Graeme Beamish	15/11/2021	15/12/2021	Yes
Alderminster, St Mary and Holy Cross	Steven Matthews	07/12/2021	21/12/2021	Yes
Camp Hill, St Mary and St John	Steven Matthews	01/12/2021	14/12/2021	Yes
Napton-on-the-Hill, St Lawrence	Bryan Martin	05/12/2021	09/01/2022	Yes
Warwick, St Nicholas	Stephen Oliver	05/10/2021	12/12/2021	No - 1 week late
Wellesbourne, St Peter	Bryan Martin	29/11/2021	11/12/2021	Yes
Wolston, St Margaret	Simon Bird	20/10/2021	05/01/2022	No - 2 weeks late

b) Quinquennial Inspectors

Discuss the panel's recommendation – Mark King

The Committee supported the panel's recommendations

c) Future meetings

Discuss locations for future DAC meetings

Acting DAC Secretary to recommend a venue for the April meeting. Meetings to alternate between Zoom and in person

7/22 DATE OF FUTURE MEETINGS

Thursday 10 March 2022 at 2pm

Thursday 28 April 2022 at 2pm

Thursday 2 June 2022 at 2pm

Thursday 21 July 2022 at 2pm

DAC Tour – Tuesday 9 August 2022

Thursday 1 September 2022 at 2pm

Thursday 20 October 2022 at 2pm

Thursday 8 December 2022 at 2pm