

# MINUTES

## December 2021

### Diocese of Coventry Advisory Committee for the Care of Churches

#### Minutes of a meeting held on Thursday 9 December 2021

25 January 2021

Tim Latham  
Secretary

<b>Present:</b>	Revd. Stella Bailey (Chair)		
	Ven Sue Field, Archdeacon Pastor		
	Mr N Allcoat	Mr G Armitage	Mr C Baker
	Dr C Bemrose	Mr S Bird	Mr K Chambers
	Mr M Evans	Mr C Patrick	Mr P Platt
	Mr N Reading	Mr P Walker	
<b>Apologies:</b>	Dr C Brown	Rev'd G Coles	Dr H Loosemore
	Mr D Lowe	Mr N Molyneux	Mr B Skingley
	Mr B Sinclair	Mr M Stewart	
<b>In attendance:</b>	Mr S Davenport (Operations Manager)		
	Dr W Jones (DAC Secretary)		
	Mr T Latham (Assistant DAC Secretary)		

#### 53/21 OPENING PRAYER

The Archdeacon Pastor opened the meeting with prayer.

#### 54/21 DECLARATIONS OF INTEREST

Simon Bird	Wolston, St Margaret
Mark Evans	Alveston, St James
	Holbrooks, St Luke

#### 55/21 MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on 21 October 2021 were agreed.

56/21 NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Alveston, St James  
{C6652/2021}

Grade:  
II

**Proposals:** PRIVATE FACULTY:  
Laying flat of memorial to William and Nora Greenall and  
erection on the same plot of memorial to Diane Avril Minor  
(their daughter)

*Correspondence:* Chancellor's Judgment 29/09/21

**ACTION: None**

Atherstone, St Mary  
{2021-066040}

Grade:  
II\*

**Proposals:** Upgrade and repair to electrical and lighting system

*Comments:* Heather Loosemore

*Delegated to:* Heather Loosemore

**ACTION: Letter to PCC;  
Notification of Recommendation upon receipt of  
acceptable information**

Baginton, St John Baptist  
{C6773/2021}

Grade:  
I

**Proposals:** PRIVATE FACULTY APPLICATION:  
Memorial to James Alan Oliver

*Decision:* No Recommend

*Advice:* The memorial could not be recommended because of the type of  
stone (polished granite), the type of lettering (gold and should not  
be italicised), no other stones in the proposed area were of a  
similar type and the use of a photograph is in contravention of the  
Churchyard regulations.

**ACTION: Notification of No Recommendation**

Berkswell, St John Baptist  
{C6700/2021}

Grade:  
I

**Proposals:** PRIVATE FACULTY:  
Replacement of memorial to Christopher Dodd with a  
memorial which also includes Rose Shields

*Correspondence:* Chancellor's Judgment 18/11/21

**ACTION: None**

**Chilvers Coton, All Saints** **Grade:**  
II  
{2021-064717}

**Proposals:** Introduction into the churchyard of a labyrinth

*Comments:* Simon Bird, David Lowe, Chris Patrick

*Delegated to:* Simon Bird, David Lowe

**ACTION:** Letter to PCC;  
Notification of Recommendation upon receipt of acceptable information

**Eastern Green, St Andrew** **Grade:**  
Local  
{2021-067432}

**Proposals:** Changes to porch and church entrance

*Comments:* Simon Bird

*Delegated to:* Simon Bird

**ACTION:** Letter to PCC;  
Notification of Recommendation upon receipt of acceptable information

**Hampton Lucy, St Peter ad Vincula** **Grade:**  
I  
{2021-064890}

**Proposals:** Remove organ for rebuild. Replaster organ chamber. Repair window.

*Comments:* Mark Evans, Ben Sinclair

*Decision:* Recommend

*Conditions:* That before works to the glazing commence a full specification is submitted to the DAC for approval

**ACTION:** Notification of Recommendation

**Harbury, All Saints** **Grade:**  
II  
{2020-057033}

**Proposals:** Replacement of heating system  
Replacement of lighting  
Introduction of AV System  
Repairs to tower

*Comments:* Colin Bemrose, Heather Loosemore, Mark Stewart

*Delegated to:* Colin Bemrose, Heather Loosemore, Mark Stewart

**ACTION:** Letter to PCC;  
Notification of Recommendation upon receipt of acceptable information

**Holbrooks, St Luke** **Grade:**  
{2021-06524} **Unlisted**

**Proposals:** New interior doors

*Comments:* Simon Bird

*Delegated to:* Simon Bird

**ACTION:** Letter to PCC;  
Notification of Recommendation upon receipt of acceptable information

**Idlicote, St James the Great** **Grade:**  
{2021-067230} **II\***

**Proposals:** Renovation of church turret

*Comments:* Nick Reading

*Advice:* Replacement of shingles with render will need to come back to the Committee. Like for like replacement can be delegated to adviser.

*Delegated to:* Nick Reading

**ACTION:** Letter to PCC;  
Notification of Recommendation upon receipt of acceptable information

**Lillington, St Mary Magdalene** **Grade:**  
{2021-065694} **II**

**Proposals:** Permanent removal of five pews from the church

*Comments:* Simon Bird

*Decision:* Recommend

**ACTION:** Notification of Recommendation

**Lillington, St Mary Magdalene** **Grade:**  
{C6772/2021} **II**

**Proposals:** PRIVATE FACULTY APPLICATION:  
Replacement of memorial to Peter John Roys with memorial which includes Audrey Jean Roys

*Delegated to:* Archdeacon Pastor

**ACTION:** Letter to PCC;  
Notification of Recommendation upon receipt of acceptable information

**Preston-on-Stour, St Mary** **Grade:**  
I  
{2021-057589}

**Proposals:** Replacement of nave and chancel lead roof with stainless steel following theft of lead from nave roof

*Comments:* Simon Bird

*Decision:* Recommend

**ACTION:** Notification of Recommendation

**Rowington, St Laurence** **Grade:**  
I  
{2021-066615}

**Proposals:** Automation of Church Clock

*Comments:* Paul Platt

*Decision:* Recommend

**ACTION:** Notification of Recommendation

**Rugby, St Matthew and St Oswald (New Bilton),  
St Matthew and St Oswald** **Grade:**  
Unlisted  
{2021-066741}

**Proposals:** Refurbish Side Hall (north aisle)

*Comments:* Mark Evans

*Decision:* No Objection

*Advice:* The application could not be unqualifiedly recommended as the level of design detail is poor. However, the committee did not raise any objections because the work will be carried out at the direction of the church architect.

**ACTION:** Notification of No Objection

**Rugby, St Matthew and St Oswald (New Bilton),  
St Matthew and St Oswald** **Grade:**  
Unlisted  
{2021-066746}

**Proposals:** Replacement of existing Drugasar Air heaters with a new low pressure hot water radiator system, heated with gas boilers.

**Full specification in section 1.4 of appended statement of needs and Christopher Dunphy quotation.**

*Comments:* Peter Bemrose

*Delegated to:* Peter Bemrose

**ACTION:** Letter to PCC;  
Notification of Recommendation upon receipt of acceptable information

**Southam, St James** **Grade:**  
I  
{2021-067110}

**Proposals:** Remove, Repair and Replace South Porch Entrance doors using original oak and new oak where needed

*Correspondence:*

*Comments:* Mark Stewart

*Decision:* Recommend

**ACTION: Notification of Recommendation**

**Stretton-on-Dunsmore, All Saints** **Grade:**  
II\*  
{2021-067223}

**Proposals:** Replacement of Heating Boiler to a New Location

*Comments:* Colin Bemrose

*Delegated to:* Colin Bemrose

**ACTION: Letter to PCC;  
Notification of Recommendation upon receipt of acceptable information**

**Tysoe, Assumption of the Blessed Virgin Mary** **Grade:**  
I  
{C6754/2021}

**Proposals:** Installation of solar panels

*Comments:* Godfrey Armitage, Mark Stewart

**ACTION: Letter to PCC**

**Wolfhamcote, St Peter** **Grade:**  
I  
{2021-067704}

**Proposals:** Installation of a freestanding waystation

*Comments:* Archdeacon Pastor, Mark Evans

*Advice:* Archdeacon Pastor, Mark Evans

**ACTION: Letter to PCC;  
Notification of Recommendation upon receipt of acceptable information**

**Wolston, St Margaret** **Grade:**  
I  
{2021-066363}

**Proposals:** New path to Garden of Remembrance

*Comments:* Chris Patrick, Mark Stewart

*Decision:* Recommend

**ACTION: Notification of Recommendation**

**Wormleighton, St Peter  
{2021-066728}**

**Grade:  
I**

**Proposals:** Installation of radiant heaters and pew heating system and creating a space for displays and gathering of congregation.

*Correspondence:*

*Comments:* Peter Bemrose, Nick Reading,

*Delegated to:* Peter Bemrose, Nick Reading

**ACTION:** Letter to PCC;  
Notification of Recommendation upon receipt of acceptable information

**57/21 LIST B APPLICATIONS**

**a) Approvals granted since the last meeting  
Allesley Park & Whoberley, St Christopher {2021-065487}**

**Proposals** Felling of dead cherry tree

Date issued 03/11/2021

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**Bourton-on-Dunsmore, St Peter {2021-066647}**

**Proposals** Wet rot repairs to wooden floor

Date issued 11/11/2021

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**Kenilworth, St Nicholas {2021-066434}**

**Proposals** Addition of a bench to the churchyard

Date issued 27/10/2021

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**Ladbroke, All Saints {2021-066954}**

**Proposals** Roof inspection and patches

Date issued 16/11/2021

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**Lillington, St Mary Magdalene {2021-063250}**

**Proposals** Demolition of the damaged wall and rebuilding as per Warwick District council conservation officer. Wall is collapsing into a private residency and is extremely dangerous. Warwick district council building control classifies as a dangerous structure.

1. Take down existing wall.
2. We are leaving all the trees in place and not removing them to avoid ground disturbance all together
3. We will excavate new footings in the private resident's garden
4. Due to the tree's staying in place we will re-engineer the footings to cope with the situation.
5. We will rebuild the wall.
6. We will reuse as many of the bricks and stones we can salvage from the original wall and match with reclaimed bricks where necessary.

Date issued 08/11/2021

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**Sutton-under-Brailles, St Thomas a Becket {2021-066738}**

**Proposals** Installation of community defibrillator in church porch

Date issued 24/11/2021

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**58/21 GENERAL MATTERS**

**a) Quinquennial Inspection Reports received**

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Alcester, St Nicholas	Graeme Beamish	15/11/2021	15/12/2021	Yes
Snitterfield, St James the Great	Steven Matthews	03/11/2021	30/11/2021	Yes
Whitchurch, St Mary	Stephen Oliver	14/09/2021	05/11/2021	Yes

**b) Archaeological find – Lower Radbourne**

Discovery of a medieval burial ground at Lower Radbourne by HS2

**Noted**

**c) Heritage at Risk**

Note the report from James Miles

**Noted**



**d) Appointment of new heating adviser**

Appoint Peter Bemrose to the DAC

The Committee gave its heartfelt thanks to outgoing DAC heating adviser, Colin Bemrose and appointed Peter Bemrose as the new DAC heating adviser

**59/21 DATE OF FUTURE MEETINGS**

Thursday 27 January 2022 at 2pm

Thursday 10 March 2022 at 2pm

Thursday 28 April 2022 at 2pm

Thursday 2 June 2022 at 2pm

Thursday 21 July 2022 at 2pm

DAC Tour – Tuesday 9 August 2022

Thursday 1 September 2022 at 2pm

Thursday 20 October 2022 at 2pm

Thursday 8 December 2022 at 2pm