

MINUTES January 2021

Diocese of Coventry Advisory Committee for the Care of Churches

Thursday 21 January 2021

02 March 2021

Will Jones
Secretary

- Present:** Revd Canon R Williams (Chairman)
Ven Sue Field, Archdeacon Pastor
Mr G Armitage Mr C Baker Dr C Bemrose
Mr S Bird Mr M Evans Mr N Molyneux
Mr N Reading Mr M Stewart Mr P Walker
- Apologies:** Mr N Allcoat Dr C Brown Mr K Chambers
Rev'd G Coles Dr H Loosemore Mr D Lowe
Mr C Patrick Mr P Platt Mr B Sinclair
Mr B Skingley
- In attendance:** Mr S Davenport (Operations Manager)
Dr W Jones (DAC Secretary)
Mr T Latham (Assistant DAC Secretary)
Dr C Strachan (Church Buildings Development and Project Officer)

1/21 OPENING PRAYER

The Chairman opened the meeting with prayer.

2/21 DECLARATIONS OF INTEREST

Mark Evans Willoughby, St Nicholas
Mark Stewart Warwick, St Mary

3/21 MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on 10 December 2020 were agreed.

4/21 NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Camp Hill, St Mary and St John {2020-057263}	Grade: Unlisted
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Proposals: Disposal of some of the Church Contents (surplus to requirement)

Comments: Archdeacon Pastor

Delegated to: Archdeacon Pastor

ACTION: Notification of Recommendation upon receipt of acceptable information
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Harbury, All Saints {C6552/2020}	Grade: II
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Proposals: Replacement of heating system
Replacement of lighting
Introduction of AV System
Repairs to tower

Advice: Support recommendations of site visit

ACTION: Letter to PCC

Newton, The Good Shepherd {2020-054394}	Grade: Unlisted
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Proposals: Replace existing steel bell with a bell cast from bellmetal

Comments: Keith Chambers

Decision: Recommend

ACTION: Notification of recommendation

Stratford-upon-Avon, Holy Trinity {2020-048863}	Grade: I
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Proposals: Conservation of the 1611 King James Bible

Correspondence: CBC

Comments: Mark Evans

Decision: Recommend

ACTION: Notification of recommendation

Stratford-upon-Avon, Holy Trinity {2020-057368}	Grade: I
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Proposals: Introduction of a new external bin storage

Comments: Mark Stewart

ACTION: Letter to PCC

**Stratford-upon-Avon, Holy Trinity
{2021-057599}**

**Grade:
I**

Proposals: Install a new wardens' wand cabinet in keeping with existing crucifix case

Comments: Mark Stewart

ACTION: Letter to PCC

**South Leamington, St John Baptist
{2020-057384}**

**Grade:
II***

Proposals: To fell 8-trees as per sketch plan, photographs, planning permission and district council report.

Comments: Archdeacon Pastor, David Lowe, Nick Reading

Decision: Recommend

Conditions: That, before works commence, the full details of the works in the churchyard are submitted for DAC approval. Felling of the eight trees is not affected by this condition

ACTION: Notification of recommendation

**Warwick, St Mary
{2021-057800}**

**Grade:
I**

Proposals: CONFIRMATORY FACULTY for works carried out under interim faculty: Replacement of north roofs

Comments: Nick Reading

Decision: Recommend

ACTION: Notification of recommendation

**Willoughby, St Nicholas
{2020-055829}**

**Grade:
II***

Proposals: Font relocation installation of servery and disabled toilet as per specification by Ken Holmes

Correspondence: CBC, HE, SPAB

Comments: Archdeacon Pastor, Simon Bird, Christ Patrick

ACTION: Letter to PCC

5/21 LIST B APPLICATIONS

a) Approvals granted since the last meeting

Bourton-on-Dunsmore, St Peter {2020-056366}

Proposals **Treat dry rot**

Date issued **03/12/2020**

Coventry, Holy Trinity {2020-057113}

Proposals **During the installation of scaffold at the south east corner of church it was noticed that a cherry tree adjacent the scaffold had become decayed. The City Council tree inspector has advised that the tree is decaying and should be removed, though it is not an immediate danger to the public.**

Date issued **04/01/2021**

Grandborough, St Peter {2020-049589}

Proposals **Replace wooden floor in entrance to church and repair damaged plaster in chancel**

Date issued **11/01/2021**

Leamington Hastings, All Saints {2020-056127}

Proposals **Repair/restore a portion of the east boundary wall**

Date issued **08/12/2020**

Rugby, St George {2020-055279}

Proposals **Felling of a dead tree in the Church grounds**

Date issued **14/12/2020**

Wyken, The Holy Cross {2019-029297}

Proposals **We applied for a small Holly sapling as part of the diocesan Centenary Tree Project. Since we took delivery of the sapling, it has been cared for in its flowerpot until it grew large enough to be planted in the church garden. We wish to plant it in a grassy area at the rear of the church, adjacent to the car park, and near to the Millennium Yew tree which has flourished in that space.**

Around the same time, we took delivery of a Centenary Tree Plaque, which we would like to install alongside the Holly sapling.

Date issued **17/12/2020**

6/21 GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Coventry, St Anne and All Saints	Steven Matthews	14/10/2020	26/11/2020	Yes
Norton Lindsey, Holy Trinity	Steven Matthews	16/12/2020	06/01/2021	Yes
Nuneaton, St Nicolas	John Dodson	16/09/2020	16/11/2020	Yes
Oxhill, St Laurence	Steven Matthews	27/11/2020	19/11/2020	Yes
Shottery, St Andrew	Ken Holmes	01/11/2020	26/11/2020	Yes
Tile Hill, St Oswald	Mark Evans	21/12/2020	04/01/2021	Yes
Whatcote, St Peter	Steven Matthews	03/11/2020	26/11/2020	Yes

7/21 DATE OF FUTURE MEETINGS

Thursday 04 March 2021 at 2pm

Thursday 29 April 2021 at 2pm

Thursday 10 June 2021 at 2pm

Thursday 22 July 2021 at 2pm

Thursday 02 September 2021 at 2pm

Thursday 21 October 2021 at 2pm

Thursday 09 December 2021 at 2pm