

SAFEGUARDING RESPONSIBILITIES

Responsibilities within the Coventry Diocesan Board of Education (DBE), the Diocese of Coventry Multi-Academy Trust (MAT)

Diocesan Schools and Academies

Reference: DfE Statutory Guidance, 'Keeping Children Safe in Education' (April 2014)

	DBE Members/ Directors Or MAT Board of Directors	DDE	Headteacher	Governing Body (Maintained School)	Local Governing Body (MAT Academies)	MAT Members/ Directors	Head of MAT	Local Authority
VA, VC, Foundation Church of England Schools	All staff read Chapter 1 of DfE April 14 guidance. DBE has moral duty to ensure that statutory responsibilities are met.	Is the named Designated Safeguarding Leader [DSL] who liaises with the Local Authority Designated Officer [LADO] and signposts schools to training and guidance eg DSL attends initial 2 day DSL course and refresher course every two years. Ensures who is eligible for DBS checks [all foundation governors appointed by the DBE in regulated activity or in jobs that bring them into direct contact with pupils] and records kept.	Ensure all staff read Chap 1 of DfE April 14 guidance. Ensure CP policies and procedures in place and updated annually. Ensure all staff receive regular training [min every 2/3 years]. Ensure new employees are briefed on Day 1 about signs of neglect and how to manage a disclosure.	Appoint member of senior staff to role of DSL. Ensure checks carried out for staff and volunteers. Ensure regular training takes place. Ensure that all new staff have a robust induction which includes safeguarding eg CP policy and Code of Conduct to be read before Day 1 and then sent on next training				Local LADO and Local Safeguarding Children's Board [LSCB] provide professional advice, training and guidance

	Academy	DDE	Headteacher	Board of Directors				Local Authority
	Members/DBE	1.11	- II . (()					1 11450 1
Stand-Alone	All staff read	Is the named DSL	Ensure all staff read	Appoint member of				Local LADO and
CofE	Chapter 1 of DfE	who liaises with	Chap 1 of DfE April	senior staff to role				LSCB provide
Academies	April 14 guidance.	LADO and signposts	14 guidance.	of DSL.				professional
	DBE has moral duty	schools to training	Ensure CP policies	Ensure checks				advice, training
	to ensure that	and guidance	and procedures in	carried out for staff				and guidance
	statutory		place.	and volunteers.				
	responsibilities are			Ensure regular				
	met.			training.				
				Ensure that all new				
				staff have a robust				
				induction which				
				includes				
				safeguarding eg CP				
				policy and Code of				
				Conduct to be read				
				before Day 1 and then sent on				
			Headteacher	next training	Local Governing	MAT Board of	Head of MAT	Local Authority
			neadteacher		Body (LGB)	Directors	nead of IVIAT	Local Authority
Academies			Ensure all staff read		Appoint member of	All read Chapter 1	Is the named DSL	Local LADO and
within the			Chap 1 of DfE April		senior staff to role	of DfE April 14	who liaises with	LSCB provide
MAT			14 guidance.		of DSL.	guidance.	LADO and signposts	professional
IVIAT			Ensure CP policies		Ensure checks	Ensure the policies	schools to training	advice, training
			and procedures in		carried out for staff	and advice of the	and guidance etc	and guidance
			place etc as for DBE		and volunteers.	local LSCB are	as for DBE schools	
			schools.		Ensure regular	followed.	Oversees process	
			Notifies LGB of any		training.		and procedures	
			safeguarding issues.		Ensure that all new		which individual	
			Notifies Head of		staff have a robust		LGB's do i.e.	
			MAT and MAT		induction including		ensure all staff read	
			Board of significant		safeguarding eg CP		Chap 1 of DfE April	
			CP issues.		policy and Code of		14 guidance.	
					Conduct to be read		Ensure CP policies	
					before Day 1		and procedures in	
					and then sent on		place.	
					next training			